

**MIFFLIN COUNTY YOUTH FAIR COMMITTEE BYLAWS**

Created November 1993

Modified March 18, 1996, July 16, 2001, February 2008

**ARTICLE I-NAME AND ADDRESS:**

- Section 1 The name of this organization shall be the Mifflin County Youth Fair Committee.
- Section 2 The Mifflin County Youth Fair Committee will be comprised of annual membership and will serve as part of the Zone II of the Pennsylvania State Association of County Fairs.
- Section 3 The mailing address and phone number shall be:  
Mifflin County Youth Fair  
C/O Penn State Cooperative Extension  
152 East Market Street, Suite 100  
Lewistown, PA 17044  
Phone (717) 248-9618  
Fax (717) 242-5462

**ARTICLE II-PURPOSE:**

- Section 1 To provide a forum for the culmination of the 4-H and FFA members experiential learning.
- Section 2 To facilitate the educational experiences of 4-H and FFA members.
- Section 3 To provide opportunities for 4-H and FFA members to produce higher quality products and provide feed back for improvement.
- Section 4 To plan, organize, and implement the yearly Mifflin County Youth Fair at the Mifflin County Youth Park in Reedsville, Pennsylvania.
- Section 5 To meet the growing needs of all Youth in Mifflin County.
- Section 6 To provide the highest quality and safest exhibition of youth projects in the county.
- Section 7 To provide an educational forum for both youth and adults.
- Section 8 To maintain open communication with the Youth Park Board.

**ARTICLE III-MEMBERSHIP**

- Section 1 Any person over the age of 18 or 4-H/FFA members 16 or older with an interest in helping the committee shall be eligible for membership upon attending five (5) meetings and completion of volunteer screening, then voting rights will be granted. Volunteer screening applications are available in the Mifflin County Penn State Cooperative Extension Office and must be completed before interacting with any youth.
- Section 2 There shall be no initiation fee or annual dues.
- Section 3 The Mifflin County Youth Fair Committee shall evaluate all committee membership at the first meeting of the year for appropriateness and completeness. An active member must attend at least five (5) meetings annually.
- Section 4 The Mifflin County Youth Fair is committed to the policy that all persons shall have equal access to programs, facilities, admission, and employment without regard to personal characteristics not related to ability, performance, or qualifications as determined by Youth Fair policy or by state or federal authorities. The Mifflin County Youth Fair does not discriminate against any person because of age, ancestry, color, disability or handicap, national origin, race, religious creed, sex, sexual orientation, or veteran status.

**ARTICLE IV-OFFICERS:**

Section 1: The officers of the committee shall be: president, vice president, secretary, assistant secretary, treasurer, and assistant treasurer.

Section 2: The officers shall perform the duties described in the parliamentary authority and in these by laws.

Section 3: The officers shall be elected by ballot at the October meeting of the committee to serve a one year term and until successors are elected. The officer term shall begin in November.

Section 4: No person shall hold more than one office at a time or shall hold the same office for more than two consecutive terms. Exception: the treasurer and assistant treasurer shall be eligible for no more than five consecutive one year terms.

Section 5: There will be one Penn State Cooperative Extension advisor and one Vocational Agriculture Teacher advisor .

**ARTICLE V-POWERS AND DUTIES OF THE OFFICERS:**

Section 1: The president shall be the presiding officer of the committee whose duties will include the following:

- A. To preside over meeting, which will include but are not limited to:
  - 1. To open the meeting by taking the chair and calling the meeting to order.
  - 2. To ascertain that a quorum is present.
  - 3. To announce the business before the committee in the correct order.
  - 4. To state and place all motions in order and to initiate general consent when appropriate.
  - 5. To assign the floor to members and to enforce the rules to maintain order and decorum.
- B. To represent the committee, declaring its will and obeying its command in all matters and regards.

Section 2: The Vice President's chief duty shall be to preside over the meeting in the absence of the president and in that absence will assume all the regular duties of the president.

- A. In the event of a vacancy in the office of president, the vice-president automatically becomes president.
- B. The vice-president shall assist the president in various administrative functions at the request of the president.
- C. The vice president shall be an automatic appointment to all sub-committees and will help to coordinate all sub-committee work with the Youth Fair Committee

Section 3: The secretary shall be in charge of documenting the proceedings of the committee by keeping a written record or "minutes" of the proceedings. These minutes shall be an accurate representation of the proceedings and shall be made available to the Extension Office in a timely manner following the meeting, so the minutes may be reproduced and mailed to committee members. Additional duties include, but are not limited to: engaging in all correspondence pertaining to committee business and maintaining current and accurate copies of all organizational documents. Lastly, must keep accurate attendance records in order for voting privilege to be known.

Section 4: The assistant secretary will assume the duties of secretary in the absence of the secretary. Additional duties may be assigned to the assistant secretary.

Section 5: The treasurer shall be the chief financial officer for the committee and as such shall maintain appropriate financial records and accounts for the committee. The treasurer shall pay all just and valid bills of the committee as directed by the committee in a timely fashion. In addition, the treasurer shall make available a basic report of the financial standing of the committee at each meeting and a detailed financial report for the November meeting of the committee.

Section 6: The assistant treasurer shall be an administrative assistant to the treasurer and will assume the duties of the treasurer in the absence of the treasurer. Additional duties may be assigned to the assistant treasurer.

**ARTICLE VI-EXECUTIVE BOARD:**

Section 1: The executive board of the committee shall consist of the president, vice president, secretary, assistant secretary, treasurer, assistant treasurer, Mifflin County Extension Representative, and Mifflin County Vocational Agriculture Teacher Representative.

Section 2: The executive board shall have the authority over the affairs of the committee between its meetings.

Section 3: The executive board shall make recommendations to the committee and shall act as directed by the committee.

Section 4: An executive board meeting may be held upon the call of the president or upon the written request of any five (5) members of the committee.

Section 5: A quorum shall consist of five (5) members of the executive committee.

**ARTICLE VII-MEETINGS:**

Section 1: A regular monthly meeting of the committee shall be held on the third Monday of the month from September-August unless the committee orders otherwise in advance.

Section 2: The regular meeting in October shall be for the purpose of:

- a. electing officers
- b. electing one voting member for a three year term as Park Board Representative
- c. receiving annual reports
- d. voting on all rule changes. All motions must be presented in person at the October meeting.

Section 3: A special meeting may be held upon the call of the president or on the written request of ten (10) members of the committee to the president. The purpose of the meeting shall be set forth in the notice.

**ARTICLE VIII-STANDING AND SUBCOM MITTEES:**

Section 1: Standing and ad hoc subcommittees shall be created by the Mifflin County Youth Fair Committee as needed in concurrence with the Cooperative Extension and Agricultural Education Teacher. These Mifflin County Youth Fair sub-committees shall provide guidance and support for the Mifflin County Youth Fair Committee.

Section 2: Standing committees shall be:

- a. Commercial Exhibits and Concessions
- b. Green Building Exhibits Youth & Open
- c. Awards
- d. Promotions
- e. Entertainment/Events
- f. Grounds and Buildings
- g. Livestock Committee

**ARTICLE IX-FINANCES:**

Section 1: Any net proceeds available in the committee's treasury in November after all reasonable liabilities attributable to the current years fair are paid shall be disposed of in the following manner:

- a. All net proceeds attributable to a future year's fair shall be kept in the committee's treasury.
- b. A reasonable amount to be established by the Fair Committee shall be kept in the committee's treasury for use in paying unforeseen liabilities and for pre-fair expenditures for the next year's fair.
- c. A donation will be given to the Mifflin County Youth Park Board for the continual upkeep and operation of the Mifflin County Youth Park at the discretion of the Fair Committee.

**ARTICLE X-AMENDMENTS:**

Section 1: These by-laws may be amended after discussion at two (2) consecutive meetings and adopted by two-thirds vote.

**AFFIRMATIVE ACTION STATEMENT:**

The Mifflin County Youth Fair Committee is committed to the policy that all persons shall have equal access to programs, facilities, admission, and employment without regard to personal characteristics not related to ability, performance, or qualifications as determined by Youth Fair policy or by the state or federal authorities. The Mifflin County Youth Fair does not discriminate against any person because of age, ancestry, color, disability or handicap, national origin, race, religious creed, sex, sexual orientation, or veteran status.

**To Mifflin County Youth Members and Families:**

**We wish to thank and acknowledge the advertisers in this fair booklet. We urge the members and their families who use this booklet to patronize the businesses and individuals who support the Youth Fair in any way.**

**Mifflin County Youth Fair Committee**

**MIFFLIN COUNTY YOUTH FAIR COMMITTEE**

President: Hillary Benny      Treasurer: Nina Angney      Secretary: Angel Lauver  
 Vice President: Darv Yoder      Asst. Treasurer: (empty seat)      Asst. Secretary: Rebecca Harrop  
 Mifflin County Youth Fair Website administrator: Colby Guyer

Patti Baumgardner	Sonieta Harrop	Anna Mackneer	Elsie Shaffer
Frank Bonson	Samantha Hart	Macie Mackneer	Sue Shank
Tiffany Erhard	Megan Keller	Gayle Moyer	Danielle Smoker
Debbie Filson	Helen Kirk	Skylar Peters	Ron Soccio
Mark Glick	Clint Lauver	Kerry Rager	Amy Spickler
Rachelle Goss	Emily Lhamon	Marty Rager	Jolene Wert
Tina Goss	Joann Lindsey	Lisa Savitts	Joan Yoder
Wilson Goss	Ken Loht	Pam Sechrist	Michael Yoder
Rebecca Harrop	Tina Loht	Todd Shade	

**MIFFLIN COUNTY YOUTH FAIR DEPARTMENT HEADS**

4H (General): Skylar Peters	Horse & Pony: Devin Decker
Archery: Brandi Vork	Lamb: Lisa Savitts
Beef: Ken & Tina Loht	Poultry: Tina Goss
Cavy: Melanie Peters	Rabbits: Ron Soccio
Dairy: Michael Yoder	Shooting Sports: Joe Porch
Dairy Feeder: Kerry & Marty Rager	Swine: Jamey White
Dog: Tiffany Erhard	Open Show: Sonieta Harrop (717-437-5818)
FFA: Megan Keller	Dept. 18: Joan Yoder (814-880-7460)
Fair Queen: Skylar Peters	Dept. 24: Rebecca Harrop (717-513-2158)
Goats: Debbie Filson	Dept. 19: Kate Gandy
Green Building: Tiffany Erhard	